**2024 Local Board RIAC Request Form for Political or Candidate Forums**

Please complete the request form with as much detail as possible and signed by all parties within **15 days** of your event to give the committee ample time to review the requests.

Submit this request form via email to: [Advocacy@garealtor.com](mailto:Advocacy@garealtor.com).

The committee will meet the first Wednesday of every month in 2024 to view requests for that month.

Association Name: ***AMOUNT REQUESTED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

Association Executive: Phone: E-mail:

Board President: Phone: E-mail:

RPAC/Gov. Affairs Chair: Phone: E-mail:

* Type of Event:
* Event Date/Time:
* Location:
* General description of event (including how many REALTOR members you expect to attend):
* Will local or state issues be discussed? If so, what issues?
* Please list the elected officials or candidates for public office that will be invited to attend this event:
* Will you be partnering with other associations or business groups to host this event?
* Will this request form be submitted within 15 days of the planned event? Yes or No
* Has the board requested funds for this event in previous years?
* If so, when? If so, how much?
* Please describe the success of the previous event:

|  |  |
| --- | --- |
| **Expected event expenses** |  |
| Food/Beverage | $ |
| Venue | $ |
| Entertainment | $ |
| Other (please specify) e.g. decorations, prizes, printing | $ |
| **Total expected expenses from event:** | $ |
|  |  |
| **Anticipated funds to pay for expenses** |  |
| Sponsorships | $ |
| RIAC Grant Requested | $ |
| Board funds | $ |
| Other (please specify) | $ |
| **Total anticipated funds to pay for expenses:** | $ |

The undersigned confirm that the information contained in this application is accurate to the best of their knowledge.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Local Board President Signature of Local RPAC Chair Signature of Local Board AE

Once this event occurs, GAR Staff and Georgia RIAC would like to hear from you!

Complete the [Georgia RIAC Event Evaluation Form](https://garealtor.com/wp-content/uploads/2022-GA-RIAC-Event-Evaluation-Form.docx) and return it to GAR within 30 days after the event.