**2025 RIAC Request Form for RPAC Fundraising Support**

Please complete the request form with as much detail as possible and signed by all parties. **This form is due on the 15th day of the month PRIOR to your event taking place**. (Ex: if your event is in December, this form is due no later than November 15th, but you can always submit it before the deadline). RIAC meets the first Wednesday of every month. RIAC will only accept fully completed request forms.

Submit this request form via email to: Advocacy@garealtor.com.

Association Name: ***AMOUNT REQUESTED: \_\_\_\_\_\_\_\_\_\_\_\_***

Association Executive: Phone: E-mail:

Board President: Phone: E-mail:

RPAC Chair: Phone: E-mail:

* Type of event: \_\_\_\_\_\_\_RPAC Fundraiser \_\_\_\_\_\_\_Political Advocacy Fund event (PAF)
* Name of event:
* Event date/time:
* Location:
* General description of event (including how funds will be raised and how many members you expect to attend):
* If this request is for an RPAC (not PAF) fundraiser, does it meet the 1/3 (3x) rule? Yes or No
	+ Venue, food, and beverage do not count when calculating expenses vs. revenue regarding the 1/3 (3x) rule. You may subtract these costs from your formula.
	+ Please click [HERE](https://garealtor.com/wp-content/uploads/One-Third-Rule-and-Special-Events.pdf) for any questions regarding this requirement.
* Has the Board applied or plans to apply for an NAR RPAC Fundraising Grant for this event? Yes or No
	+ If yes, how much?
	+ Please click [HERE](https://realtorparty.realtor/rpac/rpac-grants/rpac-fundraising-grants) for information on NAR’s RPAC Fundraising Grants.
* Has the board requested funds for this event in previous years? If so, when? If so, how much?
* Please describe the success of the previous event, including final RPAC funds raised.
* For RPAC fundraising:
	+ What percentage of goal did the board attain last year? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	+ What is the board’s RPAC goal ($) for the current year? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Expected event expenses** |  |
| Food/Beverage | $ |
| Venue | $ |
| Auction items | $ |
| Entertainment | $ |
| Other (please specify) e.g. decorations, prizes, printing | $ |
| **Total expected expenses from event:** | $ |
|  |  |
| **Anticipated funds to pay for expenses** |  |
| Sponsorships | $ |
| RIAC Grant Requested | $ |
| NAR RPAC Fundraising Grant Requested | $ |
| Board funds | $ |
| Other (please specify) | $ |
| **Total anticipated funds to pay for expenses:** | $ |
|  |  |
| **Projected sources of RPAC investments** |  |
| Ticket sales | $ |
| Other ticketing options (table purchases, VIP tickets, etc.) | $ |
| Auction item purchases | $ |
| Other (please specify) | $ |
| **Total projected RPAC investments from event:** | $ |

The undersigned confirm that the information contained in this application is accurate to the best of their knowledge and agree to include the proper disclosure language on all RPAC/PAF promotional materials.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Local Board President Signature of Local RPAC Chair Signature of Local Board AE

**NOTES:**

* In order to be eligible to submit future RIAC requests, you must complete the [Georgia RIAC Event Evaluation Form](https://garealtor.com/wp-content/uploads/2022-GA-RIAC-Event-Evaluation-Form.docx) and return it to GAR **within 30 days** after the event. Future requests will be rejected if you have outstanding event evaluations.
* RPAC fundraising efforts must comply with Georgia law as well as with the Federal Election Campaign Act, which is why we request a breakdown of how the RIAC funds will be/were spent.
* If there are any unspent RIAC funds, return them to GAR via EFT with an explanation.