



APPLICATION FOR GEORGIA REALTORS® ELECTED OFFICERS

PART A. SUMMARY AND RATIONALE FOR APPLICATION AND SCREENING PROCESS

The Georgia REALTORS® (GAR) is one of the largest and most prominent trade associations in the state. Serving as one of its elected officers is a privilege and the GAR Board of Directors has established qualifications for candidates seeking the position of GAR First Vice President, Vice President of Governmental Affairs, Vice President and Member and Public Services, Vice President of Professional Development, and Regional Director.

Under Article 8, Section 2 of the GAR Bylaws, any member seeking to become a candidate for the office of First Vice President, Vice President of Governmental Affairs, Vice President of Member and Public Services, Vice President of Professional Development, or Regional Director must file an application for candidacy with the Credentials, Campaign, and Rules Committee by the 11:59 pm April 15th deadline. The Credentials, Campaign, and Rules Committee shall evaluate each completed application and determine whether each interested candidate meets the qualifications established by the GAR Board of Directors.

Each potential candidate must return the completed application along with the Required Documentation and Signature Addendum (if required) and a recent photograph to candidateapplications@garealtor.com on or by the 11:59 pm April 15 deadline to be considered.

PART B. APPLICANT'S PERSONAL INFORMATION

Applicant Name: _____

Position Candidate is applying for: _____

Applicant's Local Board: _____

Applicant M1 (NRDS#): _____

Applicant's Phone Number: _____

Applicant's Preferred Email Address: _____

PART C. APPLICANT’S BUSINESS AND LICENSURE INFORMATION

Applicant’s Real Estate Company Name: _____

Applicant’s Position Title in the Company: _____

Beginning Date with Company: _____

Name of Company’s Supervising Broker: _____

Applicant’s Georgia RE License Number: _____

Date of RE License Issuance: _____

PART D. ELECTED POSITION

Please select one (1) of the following positions you are applying for. You may only apply for one (1) position.

- First Vice President (1 year)
- Vice President of Governmental Affairs (1 year)
- Vice President of Member & Public Services (1 year)
- Vice President of Professional Development (1 year)
- Region 1 Director (2 year)
- Region 2 Director (2 year)
- Region 3 Director (2 year)
- Region 4 Director (2 year)
- Region 5 Director (2 year)
- Region 6 Director (2 year)
- Region 7 Director (2 year)
- Region 8 Director (2 year)
- Region 9 Director (2 year)
- Region 10 Director (2 year)
- Region 11 Director (2 year)
- Region 12 Director (2 year)
- Region 13 Director (2 year)

PART E. DISQUALIFICATION CRITERIA

As part of the consideration of candidate applications received by GAR, the existence of any of the following shall deem an applicant ineligible to be a candidate for elective office. If the below information changes at any time after you submit your application, you are required to notify GAR of this change by emailing candidateapplications@garealtor.com.

Please select 'yes' or 'no' to the following statements.

- | Yes | No | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant is a member in good standing with any and all current REALTOR® local, state, or national associations/boards in which you hold active membership. |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant was a member in good standing with any and all REALTOR® local, state, or national associations/boards in which you previously held membership at your time of departure. Please mark "Yes" if you have never held membership in another local or state REALTOR® Association. |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant has been disciplined by their current or previous local board within the last three (3) years. |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant has a Code of Ethics violation(s) resulting in disciplinary action (other than a Letter of Warning or Reprimand) within the last three (3) years. |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant has any outstanding misdemeanor or felony warrants. |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant has a felony conviction. |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant has a conviction, guilty plea, or nolo contendere plea to any of the following misdemeanor acts involving theft, embezzlement, fraud, misappropriation, force, violence, or moral turpitude. |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant is currently under a felony indictment. |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant has more than one (1) driving under the influence conviction within the last ten (10) years |
| <input type="checkbox"/> | <input type="checkbox"/> | Applicant has been in violation of Georgia License Law resulting in disciplinary action (other than a Letter of Warning or Reprimand) within the past five (5) years. |

- Applicant has any outstanding judgements against the applicant (personal or business).
- Applicant has had repeat or flagrant violations of the Georgia REALTORS® Campaign policies by the candidate or their designated campaign volunteers.
- Applicant is employed by a local board/association, member council, or multiple listing service.

PART F. APPLICANT’S ASSOCIATION ACTIVITIES AND INVOLVEMENT FOR REGIONAL DIRECTOR

Please complete this section if you are applying for a Regional Director position. The minimum qualifications and prerequisites for Regional Director is as follows:

- Must be a member in good standing of an association/board within the region (region the candidate is applying for) for not less than one (1) year from January 1 of the qualifying year and
- Must have AHWD Certification AND have completed one of the following DEI courses/certifications within the last three years. Must submit proof of AHWD Certification and proof of completion of one of the below courses. Select one:
 - L.E.A.D. DEI Course
Date completed: _____
 - NAR 3 hr. Bias Override Training: Overcoming Barriers to Fair Housing
Date completed: _____
- Must meet eight (8) of the fourteen (14) requirements listed below:
**Along with this application, you must complete and submit the Required Documentation and Signature Addendum by the 11:59 pm April 15 deadline.

Please select 'yes' or 'no' to each of the requirements if you are applying for Regional Director. (*For any positions that are currently serving or currently being fulfilled, applicants shall be made aware that failure to complete the program, term or service may result in your removal of office from the Executive Committee per the GAR Bylaws.)

- | Yes | No | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Currently enrolled or is a graduate of the GAR Leadership Academy. |
| <input type="checkbox"/> | <input type="checkbox"/> | Currently enrolled or is a graduate of the NAR Leadership Academy, local board, or any other Institute, Society, or Council Leadership Academy. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as a local association/board President or Officer or served as a President or Officer of a local, state, or National Institute, Society, or Council. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as a Chair or Vice Chair of a local association/board committee. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served on two (2) or more local association/board committees. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as a local association/board – Board of Directors member for a minimum of two (2) years. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as a Chair or Vice Chair of a GAR Committee, Council, Forum, or Network. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served on two (2) or more GAR Committees, Councils, Forums, or Networks in the last three (3) years. (*service on the same GAR Committee, Council, Forum, or Network in two (2) different years shall be considered serving/served on two (2) GAR Committees) |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served on a GAR Presidential Advisory Group or Task Force. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as a GAR State Director for a minimum of one (1) of the last four (4) years. |
| <input type="checkbox"/> | <input type="checkbox"/> | Attended any two (2) of the GAR Conferences in the last two (2) years (Conferences are Inaugural and Annual). |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as a Chair or Vice Chair of a NAR, or Institute, Society, or Council committee. |

Yes **No**

 Is serving or has served on one (1) or more NAR committees.

 Is serving or has served as an NAR Director.

PART G. APPLICANT'S ASSOCIATION ACTIVITIES AND INVOLVEMENT FOR VICE PRESIDENT

The minimum qualifications and prerequisites for Vice President is as follows.

Must meet the requirements listed below:

- If you served as a Regional Director for a full term, are currently serving in your second year of your term as Regional Director, or meet eight (8) of the fourteen (14) requirements.
***If you are applying based on meeting eight (8) of the fourteen (14) requirements, you must complete and submit the Required Documentation and Signature Addendum by the 11:59 pm April 15 deadline.
- Must have AHWD Certification AND have completed one of the following DEI courses/certifications within the last three years. Must submit proof of AHWD Certification and proof of completion of one of the below courses. Select one:

L.E.A.D. DEI Course

Date completed: _____

NAR 3 hr. Bias Override Training: Overcoming Barriers to Fair Housing

Date completed: _____

Yes **No**

 Have you served a full term as a Regional Director or are you currently in your 2nd year of your Regional Director term?

Please select 'yes' or 'no' to each of the requirements if you are applying for Vice President but have not previously served a full term as Regional Director and are not in your 2nd year of a Regional Director term. (*For any positions that are currently serving or currently being fulfilled, applicants shall be made aware that failure to complete the program, term or service may result in your removal of office from the Executive Committee per the GAR Bylaws.)

Yes **No**

 Currently enrolled or is a graduate of the GAR Leadership Academy.

 Currently enrolled or is a graduate of the NAR Leadership Academy, local board, or any other Institute, Society or Council Leadership Academy.

- | Yes | No | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as a local association/board President or Officer or served as a President or Officer of a local, state, or National Institute, Society, or Council. |
| <input type="checkbox"/> | <input type="checkbox"/> | Served as a GAR State Director for a minimum of two (2) of the last four (4) years. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as a GAR Chair or Vice Chair of at least two (2) committees, councils, or forums. (*service on the same GAR Committee, Council, Forum, or Network in two (2) different years shall be considered serving/served on two (2) GAR Committees) |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served on the GAR Executive Committee. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served on the GAR Administration and Operations Committee. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served on the GAR Finance Committee. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served on the GAR Strategic Planning Committee. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served on two (2) or more different GAR committees, forums, councils or networks in the last three (3) years. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served on at least two (2) Committees for NAR, or a National Institute, Society, or Council. (*service on the same NAR Committee, Council, Forum, or Network in two (2) different years shall be considered serving/served on two (2) NAR Committees) |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as a Chair or Vice Chair of a National Association of REALTORS® committee. |
| <input type="checkbox"/> | <input type="checkbox"/> | Is serving or has served as an NAR Director. |
| <input type="checkbox"/> | <input type="checkbox"/> | Attended any two (2) of the GAR Conferences in the two (2) years (Conferences are Inaugural and Annual). |

PART H. APPLICANT'S ASSOCIATION ACTIVITIES AND INVOLVEMENT FOR FIRST VICE PRESIDENT

The minimum qualifications and prerequisites for First Vice President is as follows:

- Served as a Vice President for one (1) full term or currently serving as a Vice President.

Please select 'yes' or 'no' to the following requirement if you are applying for First Vice President.

Yes No

 Has served for one full term as a Vice President or is currently serving as a Vice President.

PART I. CONFLICT OF INTEREST DISCLOSURE

As a volunteer of the Georgia Association of REALTORS®, I recognize that I owe duties of care and loyalty to the association. One aspect of fulfilling those duties is to avoid conflicts of interest in which my allegiance might be split between an association position or responsibility. To help avoid conflicts, on this form I am disclosing other situations or areas in which it might even appear that I have conflicting duties to other entities. I invite any further review by the association of any aspects of these situations or areas that might be considered inappropriate. Also, I will take other steps, such as avoiding deliberation, and resolution of certain issues or even withdrawing from my position in the association, if it is determined that those steps are necessary to protect against legal liability to the association or to me arising from conflicts of interest.

1. Please list any professional, business or volunteer positions or responsibilities that might give rise to conflicts:

2. Please list situations in which you are serving as a vendor, an employed by or consulting with a vendor, to the association or its members:

APPLICANT’S SIGNATURE AND LOCAL ASSOCIATION/BOARD ENDORSEMENT

By signing this application, you certify that, if elected, will perform all duties and attend all meetings required of the office, including mandatory training sessions and leading or attending leadership sessions prior to the beginning of the elective year.

By signing this application, you certify that you have read and understand the job description, role, responsibilities, and expense policies of the position to which you are applying.

By signing this application, you certify that you have completed this Application and the Required Documentation and Signature Addendum (if necessary) accurately.

By signing this application, you certify that you have read and understand your rights to appeal the decision of the Credentials, Campaign, and Rules Committee should they find you ineligible to be a candidate for your position sought.

By signing this application, you will inform GAR of any changes at any time after you submit your application to candidateapplications@garealtor.com.

Signature of Applicant: _____

Signature of Local Board/Association AE/CEO: _____

Signature of Local Board/Association President: _____

(if local board/association president is applying for a position, then the Immediate Past President must sign)