

From warranties to walk-throughs, to contracts, closings, and more — as your REALTOR®, I am here to guide you through the process of buying or selling your home!

REALTORS® AT YOUR SERVICE

SOURCE:
2023 Georgia
Association
of REALTORS®

SERVICES REALTORS® PROVIDE SELLERS:

- 1 I can do a comparative market analysis for you to see what other properties in the area have sold for.
- 2 I can help advise you on what work should be done to the property before listing it for sale.
- 3 I can help advise you on how to stage the house to maximize its sales price.
- 4 I can prepare marketing materials and photographs for you to maximize the ability to sell the property.
- 5 I can have the property listed in a multiple listing service where it will receive maximum exposure.
- 6 I can answer questions from other real estate agents and buyers about the property and a potential transaction.
- 7 I can provide contract forms that allow you to make counteroffers, send notices, terminate contracts, and take numerous actions in real estate transactions.
- 8 I can answer basic questions regarding GAR Contract Forms in non-legalese.
- 9 I can recommend an attorney if you have any legal questions.
- 10 I can help you negotiate the best price for your property.
- 11 I can make you aware in non-legalese of certain laws affecting you such as fair housing laws and lead-based paint laws.
- 12 I can make you aware of various professionals you may need to consult with or help you in a real estate transaction including lawyers, surveyors, termite companies, engineers, contractors, etc.
- 13 I can help explain what costs you will likely have in selling a house.



- 14 I can explain the different steps in the home selling business.
- 15 I can help make you aware of and manage various time limits and deadlines in a real estate transaction.
- 16 I can provide you with a laymen's explanation of your disclosure duties.
- 17 I can help make you aware of and draft special stipulations that the seller may want to add to a contract.
- 18 I can help you understand the various provisions in the GAR Contract Forms.
- 19 I can help you do an economic and risk analysis of different offers.
- 20 I can help advise you on how much earnest money is typical.
- 21 I can help advise you on the types of seller incentives and concessions usually made.
- 22 I can try to help you avoid a wire fraud.

SERVICES REALTORS® PROVIDE TO BUYERS:

- 1 I can help you identify properties that meet your criteria.
- 2 I can help identify off-market properties.
- 3 I can be available to answer your questions about properties, market conditions and neighborhoods.
- 4 I have lockbox access and can show you properties that you want to see.
- 5 I can help make you aware of and draft special stipulations that you may want to add to a contract.
- 6 I can provide you with contract forms that will allow you to make offers, send notices, terminate contracts, and take a number of other actions in real estate transactions.
- 7 I can answer basic questions regarding GAR Contract Forms in non-legalese.
- 8 I can recommend an attorney if you have any legal questions.
- 9 I can help you negotiate the best price on any property you want to buy.



10 I can do a comparative market analysis of what other properties have sold in an area in which you are interested in buying.

11 I can make you aware in non-legalese of certain laws affecting real estate transaction such as our fair housing laws and lead-based paint laws.



12 I can recommend various people you may need to consult with or help you in a real estate transaction including mortgage lenders, home inspectors, lawyers, surveyors, termite inspectors, engineers, roofers, painters, plumbers, and other contractors.

13 I can help explain what costs you will likely have in buying a house other than the purchase price.

14 I can explain the different steps in the home buying process.

15 I can help you sell any house you need to sell in order to buy another house.

16 I can help you manage time limits for applying for a loan, inspecting a property, negotiating repairs, and closing on the purchase of a property.

17 I can help you draft any special stipulations that you may want to include in an offer.

18 I can advise you on how much earnest money or option money might be typical to offer in different transactions.

19 I can help you understand the settlement statement used in the transaction.

20 I can help you communicate effectively with the seller and other real estate agents when issues arise.



21 I can help you communicate and coordinate with various experts you may have hired to assist you with the home buying process.

22 I can try to help you avoid identity theft and wire fraud.